**Qualitative Researcher Job Description**

We are looking for a focused and detail-oriented research assistant to support our research in the areas of equality, integration, human rights and justice. This is a short-term contract aligned with current research funding.

Lucy Michael Research, Training and Consultancy (LMRTC) is a consultancy research group with expertise on inclusion and equality, experienced in working with minoritized communities to produce effective policy outcomes. Our work addresses a range of equality and human rights concerns, from the workplace and education to policing, including discrimination and violence, and the roles of statutory institutions and civil society in combating discrimination across multiple and intersecting equality grounds.

We are a diverse team working in Dublin and remotely with 3 full-time staff and 9 project staff, based in Dublin, Belfast, and Galway.

LMRTC is committed to fostering an inclusive and collaborative work environment that values all identities, perspectives and experiences, and provides opportunities for learning and growth. We especially welcome applications from people from all ethnic minority and migrant backgrounds, from women, nonbinary, LGBTQI+ and other traditionally marginalised backgrounds.

**Employment: Contract, Part-Time (20 hours a week, to 30 September 2022)**

**Pay: €29,000 pro rata**

**Location: Flexible with some travel in the wider Dublin area**

**Researcher Responsibilities:**

* Prepare interview questions and summarize results.
* Assist with arrangement and conduct of focus groups.
* Supporting ethical approval and consent from participants before and during research interactions.
* Perform literature reviews.
* Analyze qualitative and summarize findings.
* Respond to emails relating to research.
* Attend project meetings.
* Prepare progress reports.

**Researcher Requirements:**

* A postgraduate degree in sociology or cognate discipline.
* Experience using qualitative research methods.
* Ability to communicate written content clearly and succinctly in English.
* Understanding of research ethics.
* Has a demonstrable commitment to the principles of anti racism, social justice and equality, affected community leadership, solidarity and related principles and values.
* Has knowledge of, and affinity with, the issues facing Minority Ethnic communities in Ireland.
* Strong administration skills.
* Ability to work under pressure.
* Excellent time management skills.

Desirable:

* Competent in social media skills (Instagram, Facebook, LinkedIn)
* Experience working in a neurodiverse team

The above Job Description is not intended to be a comprehensive list of all duties involved and consequently, the post holder may be required to perform other duties as appropriate to the post which may be assigned to him/her from time to time and to contribute to the development of the post while in office.

Salary range: Full time equivalent of PA. This is a part-time position 3 days a week, on an initial fixed-term contract until 30 September 2022, with a 1 month probation period.

Place of work: Mostly home, with project meetings in Dublin 2, and some travel in the wider Dublin area, as appropriate to the role. The researcher must be available to work on-location in Dublin to conduct research in person on appointed days.

This role requires applicants to have the right to work in the Republic of Ireland.

Closing date for receipt of completed application forms is midnight Friday 6 May 2022. Please enclose a cover letter detailing how you meet the above requirements and CV with 2 named referees. Please upload these via the link on our Vacancies page.

Applicants will be shortlisted for interview based only on the information supplied in the CV and cover letter, and on the requirements of the post. Shortlisted applicants will be invited to interview in the week of 9th May. The position will start by end of May at latest.